



Taking Human Rights to All

CAREER OPPORTUNITY

Human Rights Awareness and Promotion Forum (HRAPF) is a non-governmental human rights advocacy organisation whose mission is to promote respect and protection of human rights of marginalised persons and key populations through enhanced access to justice, advocacy and influencing, research, strategic litigation and knowledge development, and capacity enhancement.

We are seeking for a highly motivated, qualified and passionate professional willing to share in our vision to join the team in the role below:

POSITION: Researcher

REPORTS TO: Programmes Director

LOCATION: Kampala with frequent travels within the country

Job role

To develop and conduct high-quality research and support in developing routine publications for the organisation.

Direct supervisees

- Research Assistants

Qualifications and experience

A degree in Law or any related field, a master's degree in Law or other Social Science is an advantage from a recognised Institution.

At least three years' experience conducting research on various human rights related issues at a reputable organisation.

Required skills and attributes

- Proven experience in conducting research including the ability to draft a variety of written reports, studies, legal analyses and other communications and to articulate research findings in a clear, concise manner

- Good communication (verbal and written) skills, interpersonal, organizational and problem-solving skills
- Strong analytical and conceptual skills and the ability to think critically and creatively
- Excellent computer skills
- Good interpersonal skills including the ability to conduct interviews with a broad range of persons and duty-bearers
- Attention to detail
- Strong ability to work independently, organise work, meet deadlines, maintain composure, prioritise work under pressure, coordinate multiple tasks and maintain attention to detail
- Personal qualities: Works well in a team and promotes teamwork, comfortable in a multi-cultural environment, flexible and able to handle pressure well.

TITLE: Data Officer
DIRECTLY RESPONSIBLE TO: Head Grants Management unit
LOCATION: Kampala

Job role:

To monitor, collate and analyse data for the HRAPF legal aid clinic and provide timely and accurate updates.

Qualifications:

Bachelor’s Degree in a Statistics, Information Technology, or demography or any other related field with a Post Graduate qualification in monitoring and evaluation. A qualification on law or human rights is an added advantage.

Experience:

At least 3 years’ experience in managing databases.

Required skills and attributes

- Good Communications (spoken and written) skills,
- Data entry and Analysis of M&E tools,
- Strong analytical and conceptual skills to think and plan strategically,
- Proficient computer skills and use of relevant software and other applications e.g SPSS, Stata, Microsoft Access, spreadsheet,
- Good interpersonal skills with the ability to listen, sensitivity to others views and

- perspectives and conflict resolution,
- Leadership skills and supervisory and ability to coach, mentor and develop staff.
- Ability to apply good judgment in the context of assignments given; ability to plan
- own work and manage conflicting priorities,

Both roles require willingness to travel upcountry.

Application procedure:

HRAPF is committed to the principles of workplace diversity and is an equal-opportunity employer. All suitably qualified candidates are encouraged to apply clearly stating the position applied for in the subject line and submitting only electronic copies in one pdf file of an application letter, a detailed CV, contact telephone numbers, copies of relevant testimonials/certificates, names/contact details of three referees, addressed to the Executive Director on email: info@hrapf.org.

Deadline for submission is Friday 15th September 2023.

We do not charge any money for recruitment or interviews.

All employment is conditioned upon the successful completion of all applicable background checks. Only shortlisted applicants will be contacted.